

**FIRST NOTICE OF DATE OF THE 2024 ANNUAL MEMBERS MEETING AND ELECTION
OF DIRECTORS FOR
WINDING CYPRESS HOMEOWNER'S ASSOCIATION
AND PROCEDURE FOR QUALIFYING FOR BOARD ELECTION**

TO ALL MEMBERS:

On **March 19, 2024**, at **6:00 p.m.** to be held at the **Winding Cypress Community Center**. The Annual Meeting will be held for the purpose of electing three (3) directors, and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF THE ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

QUALIFYING FOR THE BOARD

On or before **February 8, 2024**, you must give written notice, either by mail or in-person to the Association of your intent to run for the Board.

Winding Cypress
7180 Winding Cypress Drive
Naples, FL 34114
Email: wcmanger@swpropmgt.com

The enclosed "Notice of Intent to be a Candidate for the Board" may be used for purposes of giving notice of your intent to run for the Board. You may submit an Information Sheet, on only 1 side of a page no larger than 8 1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **February 13, 2024**.

Please be advised: 1) If your account is showing as delinquent in excess of 90 days on any monetary obligation due the Association (this includes maintenance fees, late fees and interest) at the time of the election, you will not be able to serve on the board of the association. 2) Within ninety (90) days after being elected or appointed, each Director shall certify in writing to the Secretary that he or she has read the Declaration of Covenants, Articles of Incorporation, Bylaws, and current written policies, or submit a certificate of satisfactory completion of the education curriculum administered by a division approved education provider.

The Information Sheets and Ballot will be mailed to voting members with the Second Notice of the Annual Meeting.

Date: January 18, 2024

BY ORDER OF THE BOARD OF DIRECTORS

**NOTICE OF INTENT TO BE
A CANDIDATE FOR THE BOARD OF DIRECTORS OF
WINDING CYPRESS HOMEOWNER'S ASSOCIATION**

I, _____ hereby place my name in nomination for the Board of Directors of Winding Cypress Homeowner's Association.

I am / I am not enclosing an information sheet about myself. I understand that I am responsible for the accuracy of the information contained in any information sheet I provide.

Date

Signature

Printed Name

Address / Unit

Within 90 days after being elected or appointed to the board of an association of a residential homeowners, each newly elected or appointed Director shall certify in writing to the secretary of the association that he or she has read the association's Declaration of, Articles of Incorporation, Bylaws and current written policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members.